



**Miramar and Maupuia Community Trust
Expression of Interest Form 2017**

We are accepting Expressions of Interest from all groups interested in hiring/using the Miramar and Maupuia Community Centre in 2017. Potential users of our Community Centre who would like to make a regular booking are invited to request space and outline their intentions for the year ahead.

Please note: We cannot not guarantee you will secure the time and space you want as there are a number of on-going users with regular bookings at the centre (see the centre’s monthly calendar for more details).

Please ensure you enter your first and second choices in the two tables below. You may use a separate sheet if you need more space to include term breaks, holidays, or multiple booking spaces.

(Please complete all sections of this form for your request to be considered)

Name of Group/ Individual:

1st person to contact: **Contact Tel No.**.....

Address:

Mobile: **Email address:**

2nd person to contact..... **Contact Tel No.**.....

Address:

.....

Mobile: **Email address:**

Summary of Charges:

Community Groups (hall): \$16 p/h	Community Groups (small room) \$10 p/h
Non-Community Groups: \$21 p/h	Social/Private: \$26 p/h
Commercial: \$36 p/h	

Bond for private events: Up to \$500 (please discuss with your Coordinator), and refundable provided all Terms and Conditions are met.

Please tick which space/s you are interested in booking:

Hall Small Meeting Area

First Choice

Room	Day of week	Start date	Finish date	Recurrence	Start time	Finish time	No. in group

<i>Eg. Hall</i>	<i>Tuesday</i>	<i>18th Jan</i>	<i>13th Dec</i>	<i>fortnightly</i>	<i>6pm</i>	<i>7pm</i>	<i>20</i>
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Second Choice

Room	Day of week	Start date	Finish date	Recurrence	Start time	Finish time	No. in group

Purpose of use for space/spaces:

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Signed: **Date:**

Thank you for your Expression of Interest, please send this to the Centre Coordinator by either emailing to: grant@mmcc.org.nz or drop off/mail to the Miramar and Maupuia Community Centre, 27 Chelsea Street, Miramar. For any enquiries, please phone 04 388-1944.