



# Miramar and Maupuia Community Trust Expression of Interest Form 2018

We are accepting Expressions of Interest from all groups interested in hiring/using the Miramar and Maupuia Community Centre in 2018. Potential users of our Community Centre who would like to make a regular booking are invited to request space and outline their intentions for the year ahead.

Please note: We cannot guarantee you will secure the time and space you want as there are a number of on-going users with regular bookings at the centre (see the centre's monthly calendar for more details).

Please ensure you enter your first and second choices in the two tables below. You may use a separate sheet if you need more space to include term breaks, holidays, or multiple booking spaces.

*(Please complete all sections of this form for your request to be considered)*

**Name of Group/ Individual:** .....

**1<sup>st</sup> person to contact:** ..... **Contact Tel No.**.....

**Address:** .....

**Mobile:** ..... **Email address:** .....

**2<sup>nd</sup> person to contact**..... **Contact Tel No.**.....

**Address:** .....

.....

**Mobile:** ..... **Email address:** .....

### Summary of Charges:

Community Groups (hall): \$17 p/h      Community Groups (small room) \$11 p/h  
Social/Private:                      \$27 p/h

Bond for private events: Up to \$500 (please discuss with your Coordinator), and refundable provided all Terms and Conditions are met.

**Please tick which space/s you are interested in booking:**

Hall                       Small Meeting Area

**First Choice**

Room	Day of week	Start date	Finish date	Recurrence	Start time	Finish time	No. in group

<i>Eg. Hall</i>	<i>Tuesday</i>	<i>18<sup>th</sup> Jan</i>	<i>13<sup>th</sup> Dec</i>	<i>fortnightly</i>	<i>6pm</i>	<i>7pm</i>	<i>20</i>
-----------------	----------------	----------------------------	----------------------------	--------------------	------------	------------	-----------

**Second Choice**

Room	Day of week	Start date	Finish date	Recurrence	Start time	Finish time	No. in group

**Purpose of use for space/spaces:**

.....  
.....

**Signed:** ..... **Date:** .....

Thank you for your Expression of Interest, please send this to the Centre Coordinator by either emailing to: [grant@mmcc.org.nz](mailto:grant@mmcc.org.nz) or drop off/mail to the Miramar and Maupuia Community Centre, 27 Chelsea Street, Miramar. For any enquiries, please phone 04 388-1944.